

FOR I LAUDERDALE CONTRACTOR REQUIREMENTS

Please submit the following to the Management Office or Front Desk for review to provide approval of the project prior to commencement of work:

- Copy of your Contractor Licenses (State, County, City).
- Certificate of Insurance naming L'Ambiance Beach Condo Association as an additional insured located at 4240 Galt Ocean Drive, Fort Lauderdale, FL 33308, and including General Liability, Worker's Compensation, and Auto Liability.
- Copy of Contractor/Owner Contract as executed by Homeowner(s).
- Copy of Drawings and/or Plans (if applicable).
- Certificate of Sounds Suppressant (for tile work only) and product sample.
- Copy of Building Department Permit (if required) prior to beginning work.
- General Contractor is responsible to submit all required licenses and insurance certificates for each Sub-Contractor.
- Contractor shall provide a list of all employees who will participate in the onsite project.
- Contractor must call the Front Desk to schedule large deliveries through our Receiving Area (954) 565-3105.
- 1. Unit Owners who contract for services are responsible to provide access to Contractor's. The Association will not assume this responsibility.
- 2. All common area carpeting must be covered prior to commencing work in the unit. Carpet covering must be adhered to the existing carpet without causing damage, and must be removed at the end of day or as requested by Management.
- 3. Contractor is responsible to remove and dispose of all debris offsite and may not use the trash chute or other disposal within the unit or community. Any violation of this requirement may result in the Contractor being banned from working within the building.
- 4. Contractor and other Service Personnel must check in at the Front Desk, and provide a Driver's License or other photo I.D., which will remain at Security until departure at the end of day.
- 5. Subsequent to check-in, Contractor shall not be permitted to enter and exit through the lobby, nor shall Contractor or other Service Personnel use the community bathroom facilities in the main lobby. During unit construction, one (1) bathroom must be available for use by Contractor's and/or other personnel working within the unit.
- 6. Approved work hours are 8:00 AM until 4:45PM (to allow for 15 minutes departure time) Monday through Friday, except that plumbing and electrical work and work involving cutting into the building walls, floors, or ceilings must end by 4:30 PM, while maintenance staff is still on duty and available to address any issues which may arise. Elevator use for materials, tools, etc., is prohibited after 4:30PM. All contractors and their vehicles must be out of the building by 5:00 PM, unless otherwise approved by Management or the Board of Directors.
- 7. Grocery carts are not provided for contractors and/or their delivery personnel. Contractors and/or their delivery personnel are **not permitted** to use grocery carts designated for residents or other L'Ambiance equipment for delivery of supplies or materials to units. Contractors may request the use of a flat cart, and if not being used by Staff, one can be provided. The cart must be returned immediately.

8. Approved work hours are 8:00 AM until 4:30PM Monday through Friday, except that plumbing and electrical work and work involving cutting into the building walls, floors, or ceilings must end by 4PM, while maintenance staff is still on duty and available to address any issues which may arise. Elevator use for materials, tools, etc., is prohibited after 4:30PM. All contractors and their vehicles must be out of the building by 5:00 PM, unless otherwise approved by Management or the Board of Directors. No work may be performed on Saturday or Sunday, or on the following Holidays: New Year's Eve, New Year's Day, Monday before Easter, through Easter Sunday, and 1st day of Passover (i.e. day of the first Seder), Memorial Day, Independence Day (July 4th), Labor Day, Thanksgiving, Christmas Eve and Christmas Day through New Year's Day, unless otherwise approved by Management.

IF CONTRACTOR HAS ANY QUESTIONS OR CONCERNS, PLEASE CALL THE MANAGEMENT OFFICE AT 954-565-2980.